

## CLERKS REPORT

*June 2026*

**Picture Donation** A resident has kindly donated an aerial photograph of Tongwynlais.

**Tanyard Toilet** The flush on the ladies' toilet is not working. Clerk has sourced a quote from a plumber at £165 to replace the flush mechanism with a dual flush. Thanks to Cllr Jones-Pritchard for repairing.

**Overgrowth Allotment Perimeter** Thanks have been shared from a resident for the cutting back of overgrowth along the perimeter with the allotments.

**Sparrows Field** Cardiff Council have confirmed they will be providing a completion date to cut back the overgrowth perimeter at Sparrows Field. County Councillors have contacted Cardiff Council Parks regarding regular grass cutting, who have confirmed they are unable to do this free of charge due to budget and resource constraints. County Councillors have offered to work with the Community Council to discuss further.

### **Updates from May Meeting**

**Item 8 Police Matters** SW Police provided an update for May crimes stating there haven't been any patterns in crimes, but a few reports of anti-social behaviour relating to neighbour disputes. Some reports of door-to-door salespersons but following investigations these were confirmed as legitimate companies.

SW Police have an online messaging service called South Wales Listens providing information on scam callers. Residents can sign up to the service by providing their name, address and email contact.

PCSO Lauren Jay has left the team, but representatives for the village are PCSO Neil Park, PCSO Stephen Westlake, PCSO Kyle Williams and PC Kelly Rees. An updated poster for contacting the police has been provided which has been displayed in the noticeboard and on the website.

**Item 9.iii Festive Lights** Contractor apologised for not yet providing the quotation due to IT problems and advised it would be provided as soon as possible.

**Item 15 Road Sign Cae Lewis** Cardiff Council have confirmed they will be manufacturing two replacement road signs.

**Item 15 Biodiversity Application** The application for biodiversity improvements has been successful. Clerk met with representative from One Voice Wales Local Places for Nature at the grass bank on Merthyr Road to discuss wildflower improvements. The grant will provide a handheld cut-and-collect electric lawnmower to cut the bank twice per year in the Spring and Autumn with the cut grass spread along the treeline boundary. It was advised not to strim the bank to encourage wildflowers to grow which are already in abundance, but seeds will be provided to enhance the area. The fruit trees should have mulch around the base to protect them and all twigs raked and placed along the treeline boundary, one tree to be staked to provide support. Two plants may also be provided to enhance the display at the bench. One Voice Wales has provided an agreement for the Community Council to consider.

**Item 15 Hanging Baskets** Two additional hanging baskets will be created by the School Gardening Club in metal baskets to be hung at the Lewis Arms.

**Item 15 WWHA meeting** Chair and Clerk met with representatives from Wales and West Housing Association and Cardiff Council Recycling Communications Officer to hear feedback from their recent consultation with residents. Some ideas were discussed regarding improvements to bin storage for flats, communal drying areas, safety considerations for green spaces and litter picking. The next meeting is to be arranged for September. An invitation to Community Councillors has been extended for a community fun day at Catherine Drive on 6<sup>th</sup> August 1pm to 3pm which is hosted by WWHA.

**Item 15 Sacyr Paint** Sacyr have confirmed that materials have been ordered and received to complete the painting work of the school car park gates, and are awaiting confirmation of the date for the work to be completed.

**Item 15.i. Portable Appliance Testing** Clerk has contacted a further two contractors for quotations, with one quotation forthcoming at £50. Under delegated spending authority in conjunction with the Chair, Clerk has arranged the testing.

**Item 18 Pantgwynlais Trees** Cardiff Council have confirmed they have issued a works instruction to remove the dead branches from the trees at Pantgwynlais green which should be completed mid-June.

**Item 18 Coryton signage** South Wales Trunk Road Agency have confirmed that all signage on Junction 32 relating to recent resurfacing works has been removed.

**Item 18 Merthyr Road Traffic** Cardiff Council have advised that parking over pavements obstructing access to properties poses a risk to pedestrians and residents could request a traffic regulation order. As the site on the corner of Hermon Hill already has double yellow lines, they have advised that any parked vehicles across the lines or obstructing doorways could be reported to SW Police.

Mrs Nadine Dunseath  
Clerk to the Council